

1 Complete the text with the words in the box.

anticipate coming foreseeable long-term
overdue pending shortly the short term

Hello everyone! Thank you all for coming to this meeting which is long ¹ overdue. I know it's very early, but the coffee should be here ² _____. Now, as you know, with the launch of this new product, the ³ _____ months are going to be very busy. I ⁴ _____ a much greater number of visitors to the website, so I have hired an additional IT consultant who will be starting soon, ⁵ _____ completion of all the necessary paperwork. As you know, our ⁶ _____ goal is to become the market leader in this area. However, that will take time, so in ⁷ _____ we need to build up a loyal customer base. So, for the ⁸ _____ future I want you to keep an eye on our regular customers.

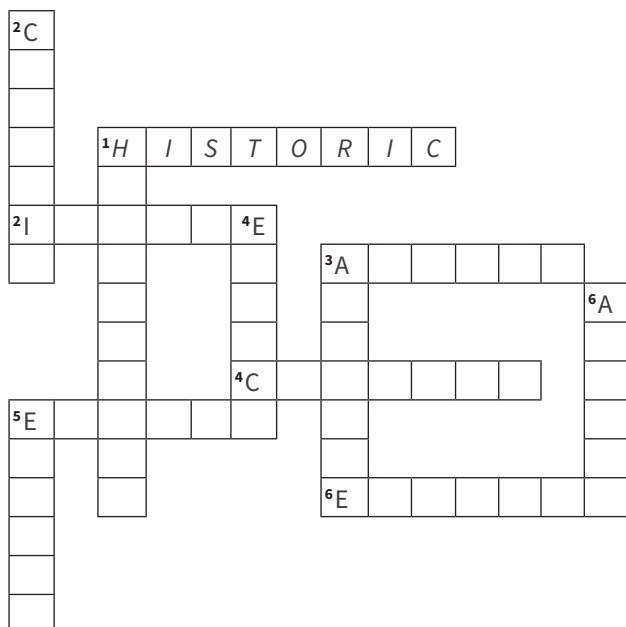
2 Complete the crossword.

Across

- 1 important or likely to be in important in history
- 2 to protect yourself against risk
- 3 to have an influence on something
- 4 to give advice
- 5 not including, but not
- 6 to ask for information

Down

- 1 connected with studying things from the past
- 2 a group of people elected or chosen to make decisions or represent a group of people
- 3 to get or buy something
- 4 the result of a particular influence
- 5 to make something certain to happen
- 6 to tell someone confidently that something is true



3 Complete the sentences with the appropriate words.

- 1 I believe the weather is about to turn much colder, so we need to get our winter clothes out.
- 2 We'll be staying in some wonderful a _____ t _____ n very close to the beach.
- 3 A _____ r _____ y Clara is on the point of signing a contract with K B Company.
- 4 Our house rental contract is due for renewal next month and we d _____ t _____ y want to stay.
- 5 It was so e _____ b _____ i _____ g when the teacher asked for volunteers and no one raised their hand.
- 6 I think we're all going to r _____ a letter from the principal about this.
- 7 Let's each write a s _____ t _____ article and see which one gets accepted.
- 8 Refurbishing the flat is totally u _____ y because it was recently painted.

4 Choose the correct options to complete the conversation.

- Jim:** So, have you ¹ accepted / *except* a place at university yet?
- Tony:** Yes, I'm going to Edinburgh.
- Jim:** How exciting! It's such an ² *historical* / *historic* city with so many famous landmarks. Where are you going to live?
- Tony:** I'm not sure. I've applied for student ³ *accommodation* / *living*, but my application is still ⁴ *pending* / *overdue*. I ⁵ *acquired* / *enquired* a few days ago and ⁶ *shortly* / *apparently* there's a high demand this year, so I might not get a place.
- Jim:** Well, don't worry about it. If that doesn't work out you can stay with my friend Ben in the ⁷ *short term* / *long term* at least.
- Tony:** Thanks, but I don't think that would work. We don't exactly ⁸ *on speaking terms* / *see eye to eye* remember! The university said they would give me an answer ⁹ *shortly* / *coming*, so we'll see.
- Jim:** OK, just be prepared because I'm ¹⁰ *definitely* / *apparently* coming to visit.

